

# GENERAL BOARD MEETING MINUTES

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August 2, 2023 / 6:00PM / F.E. Warren Lanes / CALLED TO ORDER: 6:05pm (ENDED 7:02pm)

ATTENDEES: Caitlin Felske, Katie King, Erika Farms, Christine Sabatowski, Andrea DeMuth, Angelia Parati, Emily Ziegelbauer

AGENDA:

Need to Know Information:

**President:**

-WELCOME 2023-2024 BOARD!

-Positions still open: Ways & Means, Auction Chair\*, Historic Homes Tour\*

-Working on Organizing the Drive; making sure each chair/committee has all information under one folder with the past years info (i.e. Membership will be broken down with recent year then past years will be in folders)

**Thrift Shop:**

-Thrift Shop Board Meeting will be scheduled for August 16th at 6 pm.

-August Operating Hours: Consignments by Appointment on Monday, Thursdays 9AM-1PM and Saturday, August 12 9AM-12PM

-Report:

- Volunteer Hours: June - 126 hours // July - 106 hours
- Profits: June - \$969 // July - \$885

**Membership:**

-Report:

- Total number of members: 44
- Number of renewals: 0
- Brand new members: 0
- Number of members moved: at least 7
- Number of members that still need to renew: All

Need to Discuss/Need to Get Done:

**President:**

-Social and Fundraiser Ideas (Think tank for 10-15 minutes max and then will break it off into a committee)

- Socials- FREE for Members
- Fundraisers- open to all and for a cost
- Ways & Means at socials and fundraisers to support Base & Cheyenne Communities

-Membership Drive: **Date changed to August 25 with 2 time slot opportunities to attend: 9-11 @ Awake Coffee and 6-8 @ Westby Brewery (call locations for availability)**

-Thinking of a working calendar for people to put in dates that they are unavailable

-Need to file Annual Business Report with Wyoming: Need to schedule meetings for Budget, ByLaws & Constitution, To get Operations on Bank Account, and contact (future) advisors **Reach out to Brenda Lutton and Becky Dines regarding advisor roles**

-Organizing the Drive (if that tickles anyone's fancy, it's a project I need help with)

### **Welfare Vice President:**

-FSS needs the following from the club:

- ByLaws and Constitution
- Bank Statements from June 2022 - May 2023
- Meeting Minutes from Last Year

-Internet in Thrift Shop (August 18 to renew its \$120; upgrade to 5G)

### **Operational Treasurer:**

-Why do we need insurance for Ops Side? - (other private orgs on base don't have it)  
**Looking into policies!**

### **Operational Side:**

-updated Membership form to reflect 2023-2024 year, need to update square payment link before we can promote it!

-need POCs for miniclubs/what miniclubs will run this year

### **Secretary:**

-Need phone numbers for organizational chart

-(president plug) What is the best way to communicate with individuals? (i.e- Caitlin responds easier to text/calls)

### **Thrift Shop:**

-Board members are highly encouraged to volunteer one shift a month at the thrift shop (in the past it was a 2 hour shift); please let Andrea know what hours you have available and if you or if you have any friends interested in being day leads.

- Board consists of Executive Board and 2 General Board members: Thrift Shop's co-chair is Betsy Bishop so we would need one more volunteer?
- Vendor fair within the Thrift Shop in October

**Webmaster:**

- Need photos for the website

Need to Vote:

- Membership Dues: How much?
  - Motion: Andrea motions \$30 for membership fees
  - Second: Christine Sabatowski
  - Discussion: none
  - Vote: approved/unanimous
- Movie Theater Proposal (Christine)
  - Motion: starting committee; tabling motion
  - Second:
  - Discussion:
  - Vote:

**CALENDAR FOR AUGUST:**

\*\*\*Diversity and Inclusion: (3<sup>rd</sup> Thursday of the month) @ 1300. Baker Room and Trail's End (August 17?)

AFA: Tuesday, August 8th @ 11:15AM

MAC: Break for the Month of August- MAC Luncheon scheduled for September

CSWG:??

Right Start: August 9th @ 7:30AM Trails End

Coalition Meeting: 4th Monday of every month @ 4:00PM Bldg 250 Wing Conference Room (August 28th?)

*Betsy Bishop out of town August 2-15*

*Bree Zitzelberger out of town until First/Second Week of September*

*Angelia Parati out of town 17-21*

*Katie King out of town 11-18*

*Erika Farms "sick" leave 16-31*

AUGUST 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 General Board Mtg	3 TS OPEN 9AM-1PM	4	5
6	7	8 AFA Meeting @ 11:15AM	9	10 TS OPEN 9AM-1PM	11	12 TS OPEN 9AM-12PM
13	14	15	16 TS Board Mtg @ 6PM	17 TS OPEN 9AM-1PM ****	18	19
20	21	22	23	24 TS OPEN 9AM-1PM	25	26
27	28 Coalition Meeting @ 4PM*	29	30	31 TS OPEN 9AM-1PM		