

## Warren Spouses Club Volunteer Agreement

We are grateful for your commitment to volunteer in support of the Warren Spouses Club (WSC). We know your time is valuable and we want to ensure you find your contribution to WSC fundraising a rewarding experience.

Volunteer orientation and one on one instruction will be required for all volunteers. Please let us know where you enjoy volunteering and we will do our best to assign you to this task/area. (Please see item 1 on page 2). We ask that you sign in/out with your total hours for each day you volunteer. Please fill out the monthly sign up genius with the dates and times that work best for you. If you need to change your commitment or schedule, please inform the TS chair/manager as soon as possible.

All information regarding the daily operation of the shop will be located in the Basic Operations Manual located beside the printer under the front desk. This will include policies, procedures, price lists and more.

In the event that there is a conflict of any nature between volunteers or customers, please bring it to the attention of the TS chair/manager in a private location. If needed, the concerns will be brought to the appropriate people and dealt with in a fair, transparent manner.

Lastly, the Onsite Play Area is for children of volunteers working in the TS. It is important that you understand the WSC takes no responsibility for your child while you are volunteering.

My participation and the participation of my child/children in any Warren Spouses' Club activity is completely voluntary on my part, and my signature herein indicates my willingness to abide by the rules and regulations of all events I and my child/children participate in. I shall hold harmless the WSC, its volunteers, employees, paid or unpaid representatives, and/or the proprietors of the meeting/activity location from any liability or responsibility for any accident, illness, or injury that occurs during or as a result of those activities. I accept that the final responsibility for my safety and that of my child/children rests with me. Please initial here to indicate that you agree to these terms. \_\_\_\_\_

Thank you again for your service and time. Please sign to indicate that you have read and understand the information above and the attached list of Benefits, Privileges and Policies.

Volunteer Name (Signature) \_\_\_\_\_ Date \_\_\_\_\_

(Printed Name) \_\_\_\_\_

Are you a current WSC member? Yes No (please circle answer)

Revised July 2021

**Warren Spouses Club Thrift Shop Volunteer Benefits, Privileges and Policies**

1. Volunteering at the WSC is an act of service and giving. Daily tasks are assigned based on the needs of the store. It is expected that all volunteers are here for the common good and success of the WSC and will perform tasks assigned to them by the person in charge.
2. Any volunteer who works at least 2 hours per week is eligible for a 20% discount of items
6. No items may be purchased with the sole intent to resell within our community
7. Please bring items to the cash register before closing on the day you are volunteering.
9. Volunteers who work at least 2 hours per week may receive one (1) consignment sheet free per week. Volunteer consignments cannot include any items that are not accepted by the TS. Please see the Consignment Agreement for the full policy on acceptable items.
10. Volunteers are exempt from paying withdrawal fees on unsold consigned merchandise they reclaim.
12. Please log your VOLUNTEER HOURS in the book under the front desk . You should sign in and out each time you volunteer.
14. Volunteering is a wonderful way to build your resume. Should you want a letter of recommendation, the TS Manager is more than willing to accommodate you.
15. The ON-SITE PLAY AREA is provided for children while you are volunteering. 16. The play area is only for the volunteers working at the TS, same day. It is not intended for drop-off usage. A parent must remain in the building to assume ultimate responsibility and supervision for their children. No WSC or community members may use this service for any other reason.

Thanks again for your willingness to serve and support the fund-raising mission of the Warren Spouses Club!

Revised July 2021