

GENERAL BOARD MEETING MINUTES

January 10 2024 / 6:00PM / F.E. Warren Lanes / CALLED TO ORDER: 6:04PM

ATTENDEES: [Katie King](#), [Erika Farms](#), [Angelia Parati](#), [Christine Sabatowski](#), [Maddy Watson](#), [Tim O'Hara](#), [Betsy Bishop](#), [Audrian Galbert](#), [Christina Gamez](#)

AGENDA:

Need to Know Information:

Treasurers:

Operational Statement

Checking: \$3668.09
Savings: \$3006.44
Petty Cash: \$ 230.00
Assets \$ 1338.54
TOTAL: \$ \$ 8013.07

Welfare Statement

Total Budget Amount to Give : \$5,000.00
YTD Requested Amount \$8,909.00
YTD Approved Amount \$3,159.00
Amount Left for the Year \$1,841.00 (Includes \$500 for RISE) [RISE](#)
[hasn't picked up check, was supposed to be done in November for their event...but they haven't responded to emails.](#)

January Happenings and Upcoming Events:

● **New Advisors**–

- [20th AF Mr. Tim O'Hara](#) interested in replacing Mrs. Brenda Lutton
- Guest of Mrs. [Audrian Galbert](#) – 20th Command Chief Spouse interested in becoming an advisor. [20th Command Chief Advisor - Christina Gomez](#)

● **Social** - Pamper Party 19 Jan 2024 @ 1900

- Advertised initially 2 Jan 2024

- o [Location TBD Library, Botanical Garden, Trail's End](#) are what we're currently looking at; decision made no later than Monday
- o Free for members, \$15 non-members (pay at event)
- o Self-facials, wax included and appetizers/drinks.
- **Meetings –**
 - o Right Start – 10 Jan (Maddy and Angelia)
 - o Private Org – 9 Jan (Christine), 13 Feb @1300
 - o AFA – 9 Jan, 11:15 Antelope Café (No POC) [Christine sent club update to Scott](#)
 - o Diversity and Inclusion - (3rd Thursday of the month) @ 1300.
 - o Wing Q4 Awards - 2 Feb
 - o [Wing Staff Meeting is every 2nd and 4th Wednesday of the month at 0930](#)

President:

- Board Reports – Please have them completed by the deadline, if not let me know ASAP. Agenda will be turned in two days prior to meeting to ensure deliverable for review prior to not delay meeting. Please review agenda prior to meeting, specifically VOTE section.
- Contact info – Cell phone 614-452-0148
- Vision Board – 2024 / 2025 hand off – I would like everyone to provide one item for a vision board. For what you want to see in the remainder of our board year and then to pass off to next board.
- All private orgs have been requested to compete and create a chant for the Wing. This will be voted on during the 4Q awards. Please provide suggestions via email to forward NLT 19 January.
- Theater –Please provide questions to Christine for combined report. Report will go to board for review in March. April will hold vote to continue theater at cost. This will allow good hand over to new board. [Mid-march will be deadline for questions so there's more room for data collection.](#)
 - o Examples:
 - Revenue gained?
 - Are certain genres more popular?
 - How many volunteers are also part of TS volunteers?

Operational VP: Welcome Maddy Watson!!

- December Social – 14 members (1 new) + 2 kids
 - o Opinions on checkerboard usage again? Please read social report out on drive. [We brought supplies of our own to clean up, we didn't receive it in a](#)

great state to begin with but were told we left it worse. Mr. Wilkensen was the POC (FM) for that...we might not be going back there again.

- **MINI CLUBS**

- Lunch Bunch - January 12th, 12pm Clean Eats
- Bunco - February 6th, 6pm. Details to follow see FB page
- Book Club – January 26th, 6pm. Details to follow see FB page
- Dog Club- See FB page for updates
- Coffee Crew- Need a POC [Andrea will put Lauren Hohorst in contact with Maddy](#)

Welfare VP:

- Auction is pending legal office approval. Unable to move forward until approval. [Everything else is prepared for the event. Conflict with 20th AF Birthday?](#)
- Scholarships are set to open in February. Final package being reviewed currently.
- 13 Fund requests have come in YTD
- Theater – following meeting with Wing/CC, MSG, FSS PO and WSC awaiting waiver to operate Theater similar to Thrift Shop [\\$5,000 invested/restock, \\$3112.84 currently in acct. Audra transferred amount to pay for restock? Haunted Warren Shirts to sell @ TS and advertise on pages to do fund request.](#)
 - 7 Movies in December (210 hours between 8 volunteers)
 - Attendees vary between 2 – 30 per movie
 - \$465.37 in sales, all but 2 shows at cost.
 - Candy purchase being submitted, funded by revenue generated at theater, no new cost
 - January and February schedules created, February subject to change based on new items on SIM card

Thrift Shop: Announcement - Consignments will now be accepted on Wednesdays from 1600 - 1730

- 99 hours between 12 volunteers
- December Profits: \$ 456.10 YTD (Board Year) \$5593.45 [On same track as last yr](#)
- Consignment Pay-out this month: \$229.10
- 2 Dresses rented from Cinderella Closet
- [Quarterly meeting will be 3rd week of February, Exec board is part of the meeting. Andrea will add to the calendar.](#)

Secretary:

- Org Chart has been updated on the drive
- Going away and board gifts

- Right Start info tables

Membership:

- Total number of members 51 Projected 60 members originally
- Brand new members 1
- Number of members moved 0

Webmaster:

- Updated the website. Check out the new socials photo when you have time
- Membership dues updated to reflect \$15/half year

Erika: Katelin George interested in joining board as Ways & Means

Christine: Regarding auction, Legal received request Dec 20th, sent to FSS to fix, and Christine sent it back end of last week. Will need help with solicitation. We have caterer and date/location. Tickets should be on sale by 15th of this month. Options: push back...Can we do raffle items instead? Can we give businesses a heads-up so that when we get approval we can get items quicker. "Support Warren Spouses Club" advertisement? Hard date where we have to shut it down: XXXX.

Christine will put together MFR describing multiple legal roadblocks we've met in the past. Month or longer response times to our initial request. Are other private orgs having this same issue with legal? Our bylaws are another example of how it took months for approval (Oct-Jan).

Audrian: 13 February is civic league cookie bagging from 7:30am-1pm; Maddy will send out signup genius. Will have different stations around base, main one being at Trail's End as a grab n' go.

MFR lost money for HeartLink from Air Force Aid Society, used to get \$500 a year for refreshments. Quarterly event currently, but may be twice a yr instead. Has to be a donation from us, legally. Sponsor via community outreach line item in operations budget (\$250 budgeted). They can't fill out paperwork requesting money since they're a base-funded organization. It's an open house format.

In the future we'll recommend a community outreach line item on the welfare side of the club for expenses like this.

Looking at \$100 for Heartlink for this year.

Christina, Tim: their personal introductions :)

Maddy: Right start needs a tri-fold pamphlet to hand out to include general info and QR code.

We need a publicity chair for the club. Need to advertise so we can get more volunteers for the thrift shop.

Erika: Two fund requests in now. 21 Feb Chickfila will give us 10% of sales for the night as long as you mention WSC. Sitting with legal currently.

Lucky Leprechaun. Similar to Boo Bags.

Flock a Friend. End of March for the month of April (for April Fools'). \$250 is projected cost (for 50 flamingos). Double the number of flamingos at an extra cost? Or do two houses in one night. Kinkos will make yard sign including QR code and our logo "You've Been Flocked". Will use square of scheduling of customers.

Thrift shop keys? Caitlin, Betsy, Christine, Emily, and Andrea have a key.

Need to Vote / Action Items:

Fund Request: Prairie Wind Elementary PTO - **\$500**

Summary: Our Prairie Wind PTO is bringing the Missoula Children's Theater to our school community in January 2024. Our theater residency will include auditions, a week of rehearsals, 2 performances, and 3 theater workshops. We are seeking donations to pay the residency fee of \$3,400 and to pay to house the 2 tour directors for the week they are here in Cheyenne. We are hoping that students and families will not need to pay to participate or to come and see the show

- **Motion: Christine moves to give \$500 to cause**
- **Second: Betsy**
- **Discussion: It has been moved and properly seconded and is now open to discussion...Only open to Prairie Wind children. Free for kids to participate regardless, but PTO will cover it if we don't. Since we supported Freedom, we should stay consistent and support another school that has our FEW military kids. Fits within our mission/criteria.**
- **Vote: "All in favor": 8 "All opposed": 1 PASSED**

Fund Request: (Tabled from DECEMBER) Air and Space Forces Charity Gala is requesting **\$1,000**.

Summary: The Air and Space Forces Charity Gala Committee, in partnership with The Air Force Aid Society (AFAS), will host the 21st Annual Air and Space Forces Charity Gala & Silent Auction on March 15, 2024. This event will directly benefit AFAS, the official charity of the United States Air Force and Space Force. Donations by Spouses' Clubs and Thrift Shops worldwide are vital to the success of the Charity Gala. There are a couple of ways that your Club can participate and be recognized for its efforts. You

can make a monetary donation and/or donate an item for the Silent Auction. Donations are kindly requested by March 1,2024. The event is in Arlington, VA.

- **Motion: Andrea moves to give \$1000 to cause**
- **Second: Christine**
- **Discussion: Price seems steep if they're asking across Warren Spouses Club across the AF. Our fund requests are tapering out since we're getting close to end of year, we can afford the request. We have the option of giving them less than the requested amount of \$1,000.**
- **Vote: 9 no's**
- **Motion: Christine amends motion—moves to \$250 donation**
- **Second: Maddy**
- **Discussion: 8 approved, none opposed; PASSED**

Action Items:

Welfare VP - The Military Affairs Committee and the Women's Civic League Valentine's Cookie Drive: The WSC is helping bag Valentine's Cookies on Tuesday, February 13 from 7:30 am to 1:00 pm; Chapel Activity Center, Bldg 212, 7307 Randall Ave. Sign-up genius will be emailed out and posted online.

Out of Office

Angelia Parati – Feb 1 – 4, out of state and will take a while to respond

Katie King – Feb 10 – 24, able to receive messages, calls and emails

Christine Sabatowski – Jan 21 limited out of house availability, will reassess after.

Preferred communication call/text as email is slow.

Meeting adjourned at 1934.