

GENERAL BOARD MEETING MINUTES

November 1, 2023 / 6:00PM / F.E. Warren Lanes / CALLED TO ORDER: 6:10PM, ENDED: 7:31PM

ATTENDEES: Caitlin Felske, Christine Sabatowski, Betsy Bishop, Katie King, Audrian Galbert, Emily Ziegelbauer, Andrea DeMuth, Bree Zitzelberger, Erika (virtual)

AGENDA:

Need to Know Information:

Treasurers:

Operational Statement

Savings	\$3006.36
Checking	\$3967.02
Total	\$6973.38

Welfare Statement

Savings	\$3,001.13
Checking	\$52,874.41
Theater	\$1,254.63(its currently in the checking acct for Welfare)
Total	\$56,224.04
Thrift Shop Checking	\$5351.39
Thrift Shop Savings	\$0.00
Thrift Shop Total	\$5351.39

Welfare Vice President:

- Theater
 - We have had 154 sales from 5 events. Earning a gross income of \$1,236.14
 - November 1, soda machines will be installed and available for the show on November 5th. Prices for the concession stand will be updated to reflect the non-soft opening prices and the new sodas. Will still have bottled soda till it is gone, once gone we will sell juice and energy drinks. Will have finalized numbers in the next day or 2 with the spreadsheet on the drive
- Haunted Warren Shirts are in. We paid \$736 for the t-shirts at about \$10 each. Will sell them for \$20 each. We will net \$1,264 for all sold t-shirts.

- Meeting with FSS and MSG front office to get clarity on the WSC partnership. Base legal is confused about the agreement about what we are doing with the concession stand and operating the theater. They were not aware we were asked to be at the event Friday so this meeting is to get everyone on the same page.

Thrift Shop:

October Profit: \$625 YTD(From June) \$4196.44

Consignment Pay Out: \$89.60

Volunteer Hours: 75 hours # of Volunteers: 13 Volunteers

- Thrift Shop quarterly meeting 11/13 at 6pm at the Bowling Alley

Membership:

- Total Number of Members: 49
- Members That Have Renewed: 2
- Brand New Members: 7
- Number of Members Moved: 0

Publicity:

- Newsletter information due 30/31 of every month
- Turn around time for creatives is 3 days

Webmaster:

- Updated the website

Need to Discuss/Need to Get Done:

President:

- Update on Bookkeeper? Do you want me to take this on?
- Communication has been kinda lacking. I would like to change that! I know Gchat people will choose to respond/miss the message because of how buried it is. Would people want a recap of the week sent to their email? **Asking for follow-ups on tasks or a list of go-do's for the week from the president may be helpful.**
- Welfare and Operations need to update budgets; welfare may need to be adjusted and sent out to members to vote on with the new updates
- Met with a representative for AARP and Operation Homefront (please see print out/ document sent to your email) **Operation Homefront needs a workforce and \$. Why are they going through us? Usually it's done thru the MFRC or SLO.**
- November Social:
 - Aiming for November 19(so the arrangements can be fresh for Thanksgiving)
 - Place: Neighborhood Center
 - Raffles: Floral Bouquets from local florists/supermarkets(at cost or donated), Desserts for Thanksgiving OR Dessert Dash

- Prices(to break even/not spend too much money) \$15 for artificial/\$20 for nonmember, and \$30 for fresh/\$35 for non member- deadline to RSVP is Nov 13th
- Food- light snacks and water; most budget paying for floral arrangements
 - Following up with Audra

Welfare Vice President:

- VOTE: Would like to have a new budget meeting for the welfare side and amend our budget. We have extra money in our account we need to allocate to give as we had a lack of fund requests last year and we should not be holding onto this money. We also added in line items into our income but didn't add in expenses to bring in the money.
- VOTE: Add in a community outreach for the welfare side. We have about \$15k-20k to give away. Many base programs lost funding over the year and to help them and be within the rules (since they can not ask for money) we can sponsor "events" to help those programs. **Make line items for charitable giving non-specific—line items should be general. Requests will be approved by the general board, turnaround time pending. Advertising: should be advertised to see what the need/interest in the community; referred to as "sponsorship."**
- Theater:
 - November we will have a set schedule of Friday date night and Sunday family day movies. Will get a volunteer sign-in like the TS has so we can start tracking the volunteers.
 - Need to get FB page up and running, need to get the schedule on our website and a flyer made for the marquee for PA.
- Auction planning has started, Diana our event chair is needing everyone to let her know how they will be able to help in the event. **Meeting at Nov 8 at 6pm at bowling alley. April 6 is the actual auction date.**
- Polar Express movie event/fundraiser - December 16, 2023 need to vote if we can use some of the auction budget to fund this event. **Pictures with Santa, cocoa and cookies for the kids, pajamas, need a photographer. What's the deadline for the fundraiser event for this event? Will get this clarified with FSS meeting in two days.**
- Fundraiser Request from Freedom PTO **\$300 for movie licensing. They need \$550 total to pay for this. An annual expense.**

Operational Treasurer:

- Swag is in. Hoodies are \$40, crew necks are \$35, long sleeves are \$30
 - I would like to send out an email to members as we can't sell these to non members yet because we don't have an approved fundraiser request. These are located in the thrift shop board room. Goal is members order online via square with color and size and then can pick up at thrift shop or theater.

- Need access to square account to make qr codes for east swag buying.
- Holiday photo fundraiser request not yet approved. We have a price but only one confirmed photographer. Proceed or find a new dream? **Katie: 15 Dec is deadline for fund requests per FSS PO.**
- Fundraiser ideas for next quarter. Are we doing food at trails end with other private orgs? **Send an email to gain interest/ideas. Try and make 15 Dec deadline. Taylor Swift movie? Egg your yard? Comedian?**

Need to Vote:

-Fund Request:

- Motion: **To add community outreach item on the welfare budget. Christine**
- Second: **Emily**
- Discussion: **See agenda**
- Vote: **Unanimous; passed**

-VOTE:

- Motion: **Approve \$300 fund request for Freedom PTO to have movie licensing. Christine**
- Second: **Bree**
- Discussion: **See agenda**
- Vote: **Unanimous; passed**

-VOTE :

- Motion:
- Second:
- Discussion:
- Vote:

-VOTE:

- Motion:
- Second:
- Discussion:
- Vote:

CALENDAR FOR NOVEMBER:

Diversity and Inclusion: (3rd Thursday of the month) @ 1300.
AFA: November 14, 2023 11am @ Warren Adventure Park
MAC: MAC Steering Committee- November 6, 2023 @ Pizza Hut 11:30AM
CSWG: November 2, 2023, at 10 a.m. in the Wing Conference Room of Building 250
Right Start: second Wednesday of every month (November 8, 7:00AM)

MINI CLUBS

Lunch Bunch November 9 12:30PM Culver's
Bunco November 14 6:00PM Neighbor Center on Base
Book Club November 29 6:00PM Paramount Ballroom
Dog Club- thursdays, some fridays and saturdays in November
Coffee Crew- November 15 10AM Starbucks on Yellowstone **

Caitlin Felske- Husband is out of town until November 10- asking for understanding and patience during this time- please text or call me if you need a response ASAP
Angelia Parati- will be unavailable 11/3-11/9
*Erika - **unavailable** 7-15 Nov*

November 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 CSWG @ 10AM	3	4

5	6 MAC Mtg @11:30	7	8 Right Start	9 Socials Mtg @12PM Lunch Bunch @ 12:30PM	10	11 TS Open 9AM-12PM
12	13 TS Board Mtg @ 6PM	14 AFA Mtg @11:30 BUNCO @ 6:00PM	15 Coffee Crew @ 10AM	16	17	18
19 WSC Social @ 1PM	20	21	22	23	24	25
26	27	28	29 Book Club @6:00PM	30		