

WARREN SPOUSES' CLUB

GENERAL BOARD MEETING MINUTES

3 April 2024 / 6:00PM / F.E. Warren Lanes / CALLED TO ORDER: 1809, ENDED 1937

ATTENDEES: Christine Sabatowski, Betsy Bishop, Katelin George, Angelia Parati, Erika Farms, Rachel Lawson, Andrea DeMuth, Emily Ziegelbauer, Audrian Galbert

AGENDA:

Need to Know Information:

Treasurers:

Operational Statement as of February

Checking: \$3353.76

Savings: \$3006.44

Petty Cash: \$ 230.00

Assets \$1276.56

TOTAL: \$ \$7866.76

*Current Ops numbers: ?

We have 380 paid, 55 outstanding for flamingo fundraiser.

Booked thru 15th, getting about one order a day.

Welfare account balances as of 4/3/2024

Checking Account Balance: \$45,705.24

Thrift Shop Account: \$9,873.90

Theater Savings: \$5,051.01

Welfare Savings: \$3,006.28

April Happenings and Upcoming Events:

● **Meetings –**

- MAC Steering Committee – 6 May, 11:30am @ TBD
- Right Start – 10 Apr, 7:30am @ Trails End (Need to send new graphics)
Angelia will attend/submit new slides
- AFA – 9 Apr, 11:15am @ Antelope Crossing
- CSWG – 4 Apr, 10am @ Wing Conference Room

President: Open Position

Operational VP: Open Position

● **MINI CLUBS:**

- Lunch Bunch – April 24th, 12:30pm @ The Bread Basket (4 ppl attended last)
- Bunco – April 30th, 6pm @ Blue Raven Brewery (9 ppl attended last time)

- Book Club – April 18th, 6pm @ Paramount (8 ppl attended the last time)
- Dog Club – See FB page for updates

Welfare VP: Christine Sabatowski

- THEATER:

- This months profits: \$1,146.02
- YTD: \$5,169.11
- March Movies: 12
- Attendance: 329 people, lowest was 4 people
- Most attended was Trolls Band Together with 80! (Kids/family friendly do best.)
- Spring break movies were a HUGE success, we made almost half our months' total just in those 3 movies.
- 16 Volunteers 203:20:00 hours
- Our first purchases totaled \$4,123.32 and we have made \$5,169.11.
 - Question: Does the theater pay back welfare the amount over the \$5k budgeted for start up or anything over the first purchase amount? I would say anything over the \$5k since that was the budget for the first startup costs. Theater has savings acct under welfare–profits from Square and cash deposits go there. Restocks have been pulled from welfare. Anything that was taken out of budget from Welfare from the theater (amt over \$5K) will be repaid to Welfare acct. Change verbiage from “profits” to “sales” to satisfy rules w/FSS.
- The waiver is at Global Strike. It’s possible that it will come back down to the 20th to make the decision. Might be kicked back to 20th for final decision (per Col Dines).

- AUCTION:

- We have only 9 tables sold and over 50 donations.
- We need to have at least 4 more tables sold.
 - DO WE WANT TO BUY A TABLE FOR THE WSC/VOLUNTEERS?? Who is volunteering/attending the event? Riggs, Emily, Andrea, Angelia Base attendance is limited.

- SCHOLARSHIP:

- We have about 10 applications. We also have 4 volunteer judges. Help w/scoring would be appreciated! Rubrics located in Scholarship folder on drive. Goal is to have grading done by end of next week (12 Apr). Winners notified NLT 19 Apr. Will need to discuss how much \$ each scholarship recipient will receive. \$14,500 is our overall budget for this yr.

- SOCIALS:

- High Tea was a HUGE success with over 20 people attending! Everyone really seemed to enjoy the venue and the experience.
- Since we do not have much time in May before people start leaving, Riggs is suggesting May 6-8th for the event and wants to have it at the CE Checkerboard. I

have reached out to Big Ed to see if it is possible. If not we will look at the chapel annex or the neighborhood center. **Bingo will be 4 May (Sat).**

- WELFARE CHARITABLE REQUEST:
 - Total Budget Amount to Give \$5,000.00
 - YTD Requested Amount \$19,509.00
 - YTD Approved Amount \$4,759.00
 - Amount Left for the Year \$241.00
 - We have 2 checks that have not cleared the bank account. One was for 90 MXG Booster Club for \$250 check written on 12/4/23 the other was for Prairie Wind Elementary PTO for \$500 check was written on 2/8/24 **Christine will reach out to PTO for update.**
- Animal Shelter Volunteering Opportunity: Austin sent an email about all the events they would like our involvement in, is there interest in any? Should we send it out via email and FB and see if any members would like to do it on an informal basis?
 - **Spring Events/Summer Events on Base –**
 - Group Walks at the Outdoor Adventure Center: Shelter volunteers will bring some shelter dogs to base for a nice long walk.
 - Thursday, April 18th 1200-1300
 - Thursday, May 16th 1200-1300
 - Other Base Events:
 - SAPR 5K and Resource Booth Friday, April 26th. 5K 0800-0900. Resource Booth 0900-1100 I will be bringing my dog Magnolia with me (she is the volunteer mascot) to help with the 5K and would love to have some help at the resource booth. I will be promoting our volunteer program as well as our Doggy Day Out program as a way for service members to get out in the community and have some fun!
 - **Spring Events Off Base –**
 - Group Walk at the Cheyenne Animal Shelter: Wednesday March 20th 1200-1300
 - Family Day at the Wyoming State Museum: Saturday, April 6th 1000-1400 Setting up a booth for family day at the museum with some fun educational activities for the kids.
 - Adoption Event at Halladay Subaru: Friday, April 19th 1100-1400. We could definitely use the help bringing dogs over to Halladay and helping to man our booth over there.
 - Corgi Derby: Saturday, May 4th 1400-1600. Volunteers shifts start around noon and we will need help setting up and manning the booth.
 - Dog Jog 5K: Saturday, May 18th 0700-1000. We will need help at the running aid stations, at major intersections/turns on the race course, and at the start/finish line.

- First Weekend of the Summer Curt Gowdy Hike: Saturday, June 22nd 0900-1100. Always a fun event! We just need volunteers to transport dogs to the trailhead and help to ensure they stay safe on the trails.

Operational Treasurer: Erika Farms

- Would love help with flocking. Sign up on chat/drive/or being passed around. **Info flyer for flocked home can be taken from Erika.**

Thrift Shop: Andrea DeMuth

- 100 hours amongst 9 volunteers
- \$7997.37 profit YTD (From June 2023), \$668.90 in March
- Thrift shop Saturday will be changed to 10-1pm to see if we can have more shoppers. **Dorm council (now a PO) interested in volunteering during non-duty hrs.**

Historic Homes Tours: Andrea DeMuth

- Event will be held on Sunday July 21st
- Next Historic Home Tour meeting is April 8th at 11am in the Thrift Shop
- We currently have 5 volunteers. We need at least 20 to have the event run smoothly. We have 4 homes interested in being on the tour but need to narrow it down to 3.

Secretary: Angelia Parati

- Board gifts should be ready by end of month (engraved wine glasses, quote: \$85) **PSA to work on continuity**

Membership: Besty Bishop

- Total number of members: 62
- Members renewed: 0
- Brand new members: 3

Parliamentarian: Emily Ziegelbauer

- Continuing to take applications for board positions. We have 2 applicants so far and their first choices are membership and secretary.

Webmaster: Emily Ziegelbauer

- Updated the website for the month

Need to Vote / Action Items:

Vote: If the waiver for the theater gets denied, does the club continue the theater at cost if there is a Theater Chair willing to take over the theater?

- **Motion: Christine**
- **Second: Andrea**

- **Discussion: Volunteers already stretched. What other red tape/obstacles could come up? We'd be providing a service to the base with minimal benefit for our org. No other PO currently has the financial resources to fund ops of the theater, so the theater would more than likely completely shut down.**
- **Vote: TABLE**

Vote: Youth Center Month of the Military Child Bash: Do we want to provide catering for the event up to \$5K? (Sponsorship) **We will provide up to \$5K in sponsorship funds for catering for Youth Center Month of the Military Child Bash.** Summary: They turned in the fund request last month asking for \$5K for help with the event. They are a NAF-funded entity that is throwing on the event so they legally can not ask us for money. It was talked about that we provide help with catering for the event. They have told me (Christine) 200-500 people. I have gotten quotes from a few BBQ places.

- **Motion: Christine**
- **Second: Angelia**
- **Discussion:**
- **Vote: PASSED**

Fund Request: FREEDOM PTO: Requesting \$3,500 to provide special Military Child purple t-shirts to all their students (312 students). **Provide \$3,500 to Freedom PTO for Military Child purple shirts.**

- **Motion: Christine**
- **Second: Angelia**
- **Discussion: If we sponsor, can we get our WSC logo on the shirt sleeve? YES**
- **Vote: PASSED**

Fund Request: AF BALL Association: They are requesting money to help fund the AF Ball. The dollar amount will be told to me (Christine) by our GB meeting time.

- **Motion:**
- **Second:**
- **Discussion:**
- **Vote: TABLED**

Action Items:

Out of Office: